

Birse Community Trust

Minutes of Board Meeting 21st March 2017

Trustees: Jean McLeod (Chair), Doug Boyle, Guy Haslam, John Hector, Jonathan Kitching;
In Attendance: Robert Dinnie (Patron), Rick Paul (Secretary to Board), Jane Winton (Administrator),
Sian Loftus (Archive)

1. Introduction

1.1 The Agenda was confirmed and no apologies noted. Five items for AOB were noted.

2. Minutes of Previous Board Meetings

2.1 The Minutes of Meeting on 21st February 2017 were approved and signed.

3. Matters Arising

5.2 BPLG: It was noted that it has been agreed to hold a meeting in the Autumn.

4. Finances

4.1 Annual Accounts 2016: It was noted that the 1st draft of Accounts had been returned for amendments and the 2nd draft will be circulated for approval by email when received.

5. Administration

5.1 Annual Report 2016: The previously circulated draft Trustees Report was discussed and agreed to insert a sentence about archive and legacies.

5.2 AGM: The previously circulated Draft Agenda was confirmed and further plans confirmed for the AGM on Sunday 21st May. It was confirmed that RP will circulate a draft invite for approval. It was noted that RD will stand down as Patron after 9 years. DB proposed JMCL as BCT's next Patron, and this was endorsed by the other Trustees.

5.3 BTCO: The previously circulated Minute of AGM, Annual Accounts and Annual Report were noted.

5.4 Insurance: It was noted that the insurance has been renewed and the helicopter use authorisation forms had been completed.

6. Properties

6.1 Finzean Mills: It was noted that a donation of £6k had been received and acknowledged from the Thin Trust. It was noted that RC and DH had met with the DDSFB and that a minute of the meeting is to follow once agreed. It was discussed and agreed to remove the blades from the Sawmill and Bucket Mill and replace with safer discs.

6.2 F of B Commony: The previously circulated Record of Meeting with Estates on 22nd February was noted. It was also noted that the submission had been made for the natural regeneration scheme and that the pine planting had been selected by FCS for inspection again.

6.3 Slewdrum Forest: It was noted that the mast planning process is almost complete and Trustees agreed to an Early Access Agreement. It was also noted that AECOM have been allowed access to work on the Woodend Gauge for SEPA.

6.4 School Wood: DB updated Trustees on recent site maintenance work and RP will reply to J Forbes letter.

6.5 Old School: It was noted that Finzean Estate are to arrange a meeting with their tenant and BCT about flow of water from the dyke.

7. Other Projects

7.1 Archive: At the beginning of the meeting SL updated trustees on the paper she produced and it was agreed that following a more in depth look at the archive contents, SL will produce a draft funding paper to detail relocating and updating of the collection.

7.2 Deer Management: It was confirmed that BCTCo will arrange a discussion meeting with Paul Tanner.

8. Any Other Business

8.1 Tolcarne: It was noted that previous comments to the planned new house beside BCT's land at the Sawmill will be withdrawn.

8.2 Charity Seminar: It was noted that a reply will be sent to J&H Mitchell with apologies from trustees regarding their seminar on 25th April.

8.3 Corsedardar: It was noted that Finzean Estate are to be carrying out thinning works in the forest North East of the road.

8.4 BCT Manager: It was discussed if there is a requirement for a manager to be put in place and agreed that this will be reviewed in future.

8.5 Flag: It was agreed that a flag with the BCT logo and "Birse Community Trust" will be purchased and raised on the flagpole.

9. Board Meetings

9.1 Board Meetings: It was confirmed that the next meeting will be held on Tuesday 18th April at 7.15pm in the Archive Building.



18th April 2017

Signed.....

Date.....