

Birse Community Trust

Minutes of Board Meeting 27th June 2017

Trustees Present: Guy Haslam (Chair), Doug Boyle, John Hector, Jonathan Kitching, Allan (Hedge) Shand;

In Attendance: Rick Paul (Secretary to Board), Jane Winton (Administrator);

1. Introduction

1.1 It was agreed to elect Guy Haslam as Chair of the Trustees. GH welcomed new Trustee Hedge Shand. The Agenda was confirmed and no apologies noted. There were four items for AOB.

2. Minutes of Previous Board Meetings

2.1 The Minutes of Meeting on 18th April 2017 were approved and signed.

3. Matters Arising

No matters arising.

4. AGM 201

4.1 Minutes: The previously circulated draft minutes of AGM were agreed.

4.2 Review: The 2017 AGM was discussed and it was agreed that this years' format had been well received and to build on this in future years. The Trustees also reviewed the cost of the AGM report (approx. £2,500) and will look at ways of reducing this for future AGMs – noting that the Annual Report was an important way of communication with BCT's members.

4.3 Attendance: The previously circulated updated Attendance Records were noted.

4.4 Annual Report: It was noted that Trustees should remember to take photographs at opportune moments for inclusion in the 2017 annual report.

5. Administration

5.1 New Trustee: It was noted that HS has received the new Trustee's documents pack and links to various items on BCT's website.

5.2 Lists: The previously circulated Trustees and Team list and Patron list were noted. It was agreed to replace JM on the BCT Roles list with HS and circulate to all.

5.3 Membership: It was noted that 4 new members had signed up following the AGM mailing and so the membership remains at about 70%.

5.4 Policies: BCT's previously circulated Codes of Conduct; Equal Opportunity Policy and Health & Safety Policy were each reviewed and approved.

5.5 Insurance: It was agreed to endorse the previously circulated Insurance Statement.

6. Properties

6.1 Finzean Mills: It was noted that the South pier had been repaired and that the discussions with DDFSB and SEPA for the rest of the weir are still ongoing. It was also noted that the bridge beside the Sawmill is being replaced and the Trustees agreed that the garden fence should be moved to allow for better access to the bridge. It was agreed to see if we can find a suitable local person to look after and maintain the garden in the future. It was noted that the parents of children who live close to the site were made aware that the Sawmill area is not a play area.

6.2 Slewdrum: It was noted that the terms of the phone mast lease had been agreed in BCT's favour and just had to be signed off. It was also agreed that Eoghan Cameron will be thanked for the time he gave preparing the paper on the Ord Cottage concluding that it is not right for the Trust at this moment but this is not discounting it in the future.

6.3 Community Woods/Path: It was noted that DB will assess trees in the area on the left as you approach Finzean village from the school side with a view to removing some and maybe replanting some trees. It was agreed to approach FCC/FCA with regards funding for a new bench in School Wood.

6.4 Commony: It was noted that the emergency services would like to erect a mast in the native pinewood area.

6.5 Balfour Forest: It was noted that part of the Scottish 6 Day Orienteering Event is to be held in Balfour Forest on 31st July.

6.6 Old School: It was noted that the new flag is now flying.

7. Any Other Business

7.1 Local Councillors: It was noted that RC took the three new councillors on a guided tour of BCT's interests on 13th June and that in future Trustees should be made aware of visits like this before they happen so that they can be involved.

7.2 Glen Dye Windfarm: It was noted that GH will reply to DF with regards to BCT's position on proposal.

7.3 Archive: A proposal from GH regarding an archive combined POOT project was discussed and agreed that a summary document could be drawn up for consideration by Trustees.

7.4 Trust Manager: GH asked the trustees to consider if the Trust should recruit a part time manager and that this position would be discussed further at the next meeting.

8. Board Meetings

8.1 Board Meetings: It was noted that there will be no meeting in July and that the next meeting will be Monday 28th August at 7.15 pm in the Old School Archive.



28/08/2017

Signed.....

Date.....