

ETBK BACA BCT

Record of Meeting

31st August 2017

Present: Andrew Nicol, Robert Dinnie, (Ecumenical Trust for Birse Kirk)
Richard Wright, Rick Paul (Birse Area Community Association)
Doug Boyle, Jonathan Kitching (Birse Community Trust)

1. Introduction

RP welcomed all attendees to the Hall and offered to take the minutes and circulate a draft record of the meeting for comment. There were no apologies, and no items for A.O.B.

2. Minutes of Last Meeting

The minutes of the last meeting held 25th August 2016 were approved.

3. Outstanding Matters arising

None

4. Management Topics

4.1 Lease & Management Agreement

Both ETBK and BACA were still happy with the agreements.

4.2 Rent & Payment

BCT, ETBK and BACA again agreed that the current arrangement was acceptable to all.

4.3 Insurance Arrangements

ETBK confirmed that it carries its own insurance for the Kirk.

BACA confirmed it had paid BCT for managing the hall insurance.

4.4 Condition of Lands & Buildings

(a) *Kirk*: The Belfry, roof and gutters require attention. The work is currently out for quote.

(b) *Hall*: All pointed cracks on the outside walls are satisfactory. The crack in an internal wall in the byre is stable and unchanged since first measured in 2012.

4.5 Inventories and Key Holders

There have been no changes to inventories or keyholders of the Kirk.

Keyholders to Birse Hall remain the same, but BACA has acquired a microwave cooker to replace the old cooker which failed electrical safety checks, and a new vacuum cleaner. It also received a grant from B2C2 for a new battery and pads for the defibrillator.

4.6 Use of Buildings

Last year, the Kirk was used for a concert during the Deeside Festival.

The Hall was used 68 times in the last year. Anne Paul's pilates classes accounted for 52, the remainder comprising meetings by ETBK, BACA, BCo, B2C2, BCT, BBQ, table tennis, two funerals, Remembrance Day, Deeside Festival and Dunecht rents.

4.7 Any Other Topics

ETBK's Trustees remain the same as last year: Andrew Nicol, Robert Dinnie and Avril Hearn.

BACA's Committee is unchanged. The Chair is Richard Wright, with Rick Paul as Secretary and David Winton as Treasurer. Other committee members are Doug Boyle, Jane Winton, Stuart McConnach and Norman Kellas.

5. Any Other Business

Jonathan Kitching is BCT's Trustee responsible for the Hall. Phone 013398 85342.

6. Meetings

The next meeting will be at 7:30 on Thursday 23rd August 2018 in Birse Hall.