

ETBK BACA BCT

Record of Meeting

4th September 2018

Present: Andrew Nicol, Robert Dinnie, (Ecumenical Trust for Birse Kirk)
Richard Wright, Rick Paul (Birse Area Community Association)
Nancy Davidson, Jonathan Kitching (Birse Community Trust)

1. Introduction

RP welcomed all attendees to the Hall and offered to take the minutes and circulate a draft record of the meeting for comment. There were no apologies, and no items for A.O.B.

2 Minutes of Last Meeting

The minutes of the last meeting held 31st August 2017 were approved.

3. Outstanding Matters arising

None

4. Management Topics

4.1 Lease & Management Agreement

Both ETBK and BACA were still happy with the agreements.

4.2 Rent & Payment

BCT, ETBK and BACA again agreed that the current arrangement was acceptable to all.

4.3 Insurance Arrangements

ETBK confirmed that it carries its own insurance for the Kirk.

BACA confirmed it had paid BCT for managing the Hall insurance.

4.4 Condition of Lands & Buildings

(a) *Kirk*: The bird cage belfry, skewed gabling, slates and gutters all require attention, along with the step at the side door, damp on the internal East wall, and a PAT test of the electrics. A quote has been received in the last few days, and an alternative quote is being sourced with a view to getting the work completed by the winter. It was noted that users sometimes leave the Kirk in a messy state and that maybe an agreement to clean up afterwards should be included in the letting arrangement.

(b) *Hall*: BACA has bought and fitted a new side door. All pointed cracks on the outside walls are satisfactory. The crack in an internal wall in the byre is stable and unchanged since first measured in 2012.

4.5 Inventories and Key Holders

There have been no changes to inventories or keyholders of the Hall. It was noted that the contents of the Hall belong to BACA.

There have been no changes to inventories or keyholders of the Kirk. It was noted that the contents of the Kirk belong to BCT with the exception of the keyboard. The question was raised as to the whereabouts of the Communion cups which some time ago were lodged with the Cyldesdale at Aboyne, since closed. ND offered to investigate.

4.6 Use of Buildings

The Kirk was used for two weddings in the last year.

The Hall was used 76 times in the last year. Anne Paul's pilates classes accounted for 52, the remainder comprising meetings by ETBK, BACA, BCo, B2C2, BCT, BBQ, table tennis, two funerals, Remembrance Day, a children's party, a defib refresher course, a Scottish Water meeting, and Dunecht rents.

4.7 Any Other Topics

None

5. Any Other Business

Jonathan Kitching is BCT's Trustee responsible for the Hall. Phone 013398 85342.

6. Meetings

The next meeting will be at 7:30 on Thursday 22nd August 2019 in Birse Hall.

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