

Birse Community Trust

Minutes of Board Meeting 15th January 2019

Trustees Present: Guy Haslam (Chair), Alison Bell, Nancy Davidson, John Hector, Jonathan Kitching, Toby Rider, Hedge Shand, Pam Taylor,

Apologies: Rick Paul (Secretary to Board);

In Attendance: Eoghan Cameron (Manager), Jane Winton (Administrator);

1. Introduction

1.1 The Agenda was confirmed and one apology noted. Two items were noted for AOB.

2. Minutes of Previous Board Meetings

2.1 The minutes of meeting on 20th November 2018 were approved and to be signed.

3. Matters Arising

3.1 Fire Safety: (RP) Smoke detector and emergency lighting checked for December 2018.

4. Finances

4.1 Management Accounts: The previously circulated financial tables for 2018 were reviewed, with still some expenditure for the year to be added. It was agreed that BCT is in a good state with various ongoing projects.

4.2 Commonty Accounts: The income and expenditure for the Commonty was reviewed and more discussion took place at item 6.3 on agenda.

4.3 Annual Accounts 2018: JW will contact accountant and produce a schedule for production of accounts.

4.4 Outline Budget 2019: The previously circulated budget was discussed with some changes required once final 2018 year end figures are accounted for.

5. Administration

5.1 Register of Assets: It was noted that the previously circulated Schedule of Land and Buildings, Inventory and Key List are up to date and that the Register of Assets should be amended to mention the Soutars Shop under 3.1.

5.2 Membership: It was noted that the number of members continues to be around 70% of the parish and that recruitment of members should continue including through social media.

5.3 AGM and Annual Report: A provisional date of Sunday 26th May was set for AGM and GH will produce a draft of the Annual Report.

6. Properties and Projects

6.1 Old School AHF Bid: AB updated the meeting. The architects are working on 3 options which will be brought to a public meeting in February. It was agreed that a timeline should be drafted.

6.2 History and Heritage: AB and ND updated Trustees on the link with the school and Sir Jeffrey Palmer re slavery and that the Magic Torch Company will be holding workshops at the school on 4th March. There will be an initial meeting of the Community Heritage Group on 3rd Feb which will be advertised locally and through BCT's social media site. It was also noted that £17k of funding has been approved by the Heritage Lottery and Aberdeenshire Council are also giving funding.

6.3 Commonty Strategy Document: EC distributed and explained a financial forecast for the next 10 years. He is producing a 5yr strategic plan for the Commonty. BCT will be working with BTCo over coming months to identify the best way to manage the woods and forests.

6.4 Balfour track: TR gave an update on track and maintenance work in Balfour. JK discussed the bike trails in Balfour and that we need to meet our obligations, as per new guidance, to know what's going on and that it doesn't present a hazard to other forest users. BTCO are already in discussions with the organisers of the Enduro event which will be held later in the year and so JK will liase with DB to see what, if anything, is in place.

6.5 Birse Kirk repairs: No progress has been made but this will be discussed further at Strategy Meeting.

6.6 Tesco funding: GH asked Trustees to consider new projects for possible funding from Tesco.

7. Trustees Meetings

7.1 Meetings 2018: The previously circulated table of Trustees meetings in 2018 was noted and GH thanked everyone for their attendance and supporting the Trust.

7.2 Board Meetings: It was confirmed that the next meetings will take place on Feb 19th and Mar 26th in the Archive at 7.15pm.

7.3 Strategy Meeting: The meeting date was confirmed for this Sunday 20th Jan and the meeting would include BCT's requirements for the Old School for meetings, usage etc.

8. Any Other Business

8.1 Meeting with Estates: It was confirmed that GH is to meet with the Estates on 5th Feb.

8.2 New Trustees: GH reminded Trustees to think about potential new Trustees for 2019.

Signed.....

Date.....