

BIRSE COMMUNITY TRUST

Minutes of Board Meeting 6th February 2012

Present: Dorothy Dinnie (Acting Chair) Ken Taylor
Jean McLeod Gary Grant

Apologies Charles Insch (Chair)

In attendance: Robert Dinnie (Patron) Rick Paul (Secretary to Board)

1. Welcome, AOB and Apologies.

DD welcomed everyone, noted one apology, one item for AOB and thanked all for attending. Trustees sent their best wishes to Charles Insch for his imminent surgery.

2. Minutes of Previous Board Meeting.

The minutes of the meeting on 12th December 2011 were approved and signed.

3. Matters Arising.

3.1

Fire Safety Check.

Noted

The Fire Safety Check for January is complete.

4. Administration.

4.1

Temporary Contracts.

Action RP

Trustees agreed to renew all current temporary contracts with conditions unchanged.

4.2

Risk Assessment.

Action RP

Trustees approved the Risk Assessment Form. RP to distribute.

4.3

BCT Accounts.

Agreed

Trustees discussed and approved Linda Scott's "Trustees Report and Annual Statements for 2011".

4.4

AGM.

Action DD, RP

Trustees agreed on 30th May 2012 for the AGM. RP to book Finzean Hall. Trustees approved Robin Callander and Ellie Flather producing the Annual Report in the same format as last year. DD and RP to investigate entertainment. In accordance with the Memorandum and Articles of Association para 35a, Dorothy Dinnie will retire as a Trustee at May's AGM.

4.5

Finzean Piping School.

Action DD

DD to discuss with Sir Angus Farquharson.

4.6

BCT/Estates Meeting.

Action RP

RP distributed an e-mail from Robin Callander which Trustees discussed.

4.7

Birse Parish Liaison Group Meeting.

Noted

KT reported on the BPLG meeting of 18th January 2012.

4.8

Spurtle Purchase

Action RP

Trustees approved purchasing 500 spurtles to maintain stock levels.

5 Property and Project Management.

5.1 Old Schools Idea.

Discussed Trustees discussed a report from Robin Callander on the current situation.

5.2 Finzean School Path – Phase 1.

Action RP Trustees approved and signed the land lease from Finzean Estates. RP to send to J and H Mitchell's.

Trustees approved and signed a £282 invoice from BCT for supplying timber for fencing, which will become uncommitted funds.

5.3 Finzean Community Path – Phase 2.

Action RP Trustees approved and signed the land lease from Finzean Estates. RP to send to J and H Mitchell's.

Trustees approved and signed a £284 invoice from BCT for supplying timber for fencing, which will become uncommitted funds.

5.4 Birse Woodfuel Project.

Discussed Trustees discussed a previously circulated e-mail from John Forster on current activity.

5.5 Project Manager Vacancy.

Action RP The position of project manager for the mills is still vacant. RP to explore possible candidates.

5.6 Kiln Roof.

Noted Approval has been granted to re-roof the Kiln. Work is commencing.

5.7 Fish Passes at Sawmill and Bucket Mill.

Noted No reply has been received from Mark Bilsby following BCT's letter of 2nd January 2012.

5.8 Forestry Commission.

Noted Trustees noted Robin Callander's e-mail re forestry funding.

5.9 Wind Energy.

Discussed Trustees discussed siting wind turbines in the parish, but concluded that the wind profile for the area was wrong in that there was not a consistent wind speed of at least 5m/s.

5.10 Site Visits.

Trustees confirmed a 2 hour site visit to Slewdrum on 25th February 2012 at 1:30pm. Trustees requested a 1 hour site visit to the Commonty on June 2nd

6 A.O.B.

6.1

Agreed

Maintenance at the Old School.

Doug Gray has offered to reinforce the leaning electricity pole. RP to liaise with DG. DG also suggested opening the fireplaces and burning logs, but this was considered impractical.

7. Meetings.

7.1

Agreed

Board Meeting.

Date for next meeting - RP to advise when accounts will be ready for approval and signing, and call a meeting.

Signed.....

Date.....