

# BIRSE COMMUNITY TRUST

## Minutes of Board Meeting

2nd April 2012

**Present:** Dorothy Dinnie (Acting Chair) Ken Taylor  
Jean McLeod Gary Grant

**Apologies** Charles Insch (Chair) Robert Dinnie (Patron)

**In attendance:** Rick Paul (Secretary to Board)

**1. Welcome, AOB and Apologies.**

DD welcomed everyone, noted two apologies, two items for AOB and thanked all for attending.

**2. Minutes of Previous Board Meeting.**

The minutes of the meeting on 6<sup>th</sup> February 2012 were approved and signed.

**3. Matters Arising.**

**3.1 Fire Safety Check.**

*Noted* The Fire Safety Checks for February and March are complete.

**4. Administration.**

**4.1 Fireside Chat.**

*Action RP* It was suggested that an informal meeting take place on 14<sup>th</sup> May with all BCT Trustees and managers to discuss future funding opportunities.

**4.2 Suppliers List.**

*Discussed* Trustees thanked Robin Callander for producing his annual report on distribution of BCT expenditure.

**4.3 BCT and BCo. Accounts.**

*Action RP* Trustees discussed and approved the draft BCT accounts produced by Anderson, Anderson and Brown subject to minor changes to be advised. Trustees thought it would be appropriate to have a BCT Trustee on the BCo Board. RP to investigate.

**4.4 AGM.**

*Action DD, JMCL, RP* Finzean Hall is booked  
Dorothy Dinnie, Birsebeg, will cater.  
Finzean Pipers will play approx 7:15pm. DD will liaise with Alastair Rose  
Mel Shand will talk about POOT. RP will liaise with Mel.  
An exhibition of postcards will be on display. RP to speak to Eileen Bailey, DD and JMCL will assist.

**5 Property and Project Management.**

**5.1 Forest Fire**

*Action RP* KT reported on the Commonny fire, and concluded that it was most probably accidental. Clarification of BCT's relationship with Ballogie estate is required for the next fire plan review. Trustees decided that the BCT office telephone number should be removed from the contact numbers as it is rarely manned. Gary Grant and Ken Taylor offered to substitute their numbers, and Trustees decided that Robin Callander should have a mobile phone.

- 5.2 **Old Schools Idea.**  
*Discussed* Trustees discussed recent developments.
- 5.3 **Finzean School Path – Phase 1.**  
*Noted* Final report has been sent to BLF, and accepted
- 5.4 **Finzean Community Path – Phase 2.**  
*Noted* Final claim and report have been sent to CCF.
- 5.5 **Birse Woodfuel Project.**  
*Noted* Final claim and report have been sent to CCF.
- 5.6 **Project Manager Vacancy.**  
*Discussed* The position of project manager for the mills is still vacant. This will be publicised at the forthcoming AGM.
- 5.7 **Project Manager Vacancy.**  
*Discussed* The position of project manager for the archive is still vacant. This will be publicised at the forthcoming AGM.
- 5.8 **Kiln Roof.**  
*Noted* Complete.
- 5.9 **Fish Passes at Sawmill and Bucket Mill.**  
*Noted* This has been postponed to later in the year
- 5.10 **Finzean Documents Held in the Archive.**  
*Action RP* Sir Angus Farquharson has several old documents on loan to BCT which he wishes to donate to a museum. Trustees acknowledged and approved. RP to write to Sir Angus.
- 5.11 **Commonty Visit**  
*Action RP* Trustees requested a visit in the Autumn
- 5.12 **Soup Kitchen**  
 Doug Gray joined the meeting for this item only, and then left.  
 The Trustees thanked Doug for his successful work on the electricity pole.  
 Doug informed the meeting that the Soup Kitchen was probably built around 1800 as accommodation and stabling for the Head Teacher. He advised that the source of damp problems is the stream that runs adjacent to the property, and recommended that a trench be dug beside the east wall to enable drying out to take place. KT and GG to meet Doug on 7<sup>th</sup> April to investigate.
- 6 **A.O.B.**
- 6.1 **Ballogie Community Association.**  
*Agreed* Trustees approved the appointment of KT to the committee, representing BCT.
- 6.2 **Forest Plans, SRDP and Certifications**  
 Trustees read and approved a report from RC detailing plans to transfer responsibility for the Forest Plans for Balfour and Slewdrum to BTCo.
7. **Meetings.**
- 7.1 **Board Meeting.**  
*Agreed* Date for next meeting - RP to ascertain position with BCT accounts and call a meeting prior to the AGM.

Signed.....

Date.....