

BIRSE COMMUNITY TRUST

Minutes of Board Meeting

27th September 2010

Trustees Present: Andrew Walker (Chair), Dorothy Dinnie (Vice Chair), Jean McLeod, Charles Insch, Robert Dinnie (Patron)

Apologies: Gary Grant

In Attendance: Robin Callander, Jack Holt, Rick Paul (Secretary to Board)

1. Introduction

AW welcomed everyone, noted one apology and thanked all for attending.

2. Minutes of Last Board Meeting

The Minutes of the Meeting on 23rd August 2010 were approved and signed.

3. Matters Arising (*not dealt with elsewhere on Agenda*)

New Director for BTCo – RP to ask Paul Chapman and Christine Wright if there is any progress. Action: RP

4. Administration

4.1 Trust's local accountant. RP to contact Linda Scott for quote to succeed Christine Wright. Action: RP

4.2 Form 288a outstanding for GG. RP to follow up.

4.3 The Trustees' final site visit for 2010 to the Sawmill and School/Community Woods was confirmed for Saturday 2nd October – meet at the Sawmill at 1pm.

4.4 Trustees approved the invoice from J and H Mitchell, and decided to keep the charging period as it is. i.e. September to August. Action: RP

4.5 Trustees decided to decline Colin Liddell's seminar in November. RP to send apologies to CL.

4.6 Photographs to be taken/assembled for Update 22 with ideas for articles. RP to liaise with RC.

4.7 AW to register for telephone banking prior to BCT applying for internet banking. Action: AW

4.8 RC's draft Strategic Plan was approved. This is to be followed by a Schedule of Land and Buildings, and an Indicative Business Plan. When these are approved, they will be followed by a one year Operational Plan, a three month Action List, and individuals' own 'to do' lists.

5. Property and Project Management

- 5.1 Sawmill/Turning Mill. RC updated the Trustees on the current situation.
- 5.2 Bucket Mill. RP to liaise with Stan Moyes and RC re ongoing repairs and electrical safety issues.
- 5.3 3 Forests. The Scoping Meeting and Scoping Reports are complete. After any comments/suggestions have been received, Forest Management Plans will be written for each forest to go to the Forestry Commission for potential approval in the new year.
- 5.4 Birse Kirk. JH suggested that the word 'Historic' should be added to the new sign to avoid misunderstandings. This was approved. RP to e-mail Andrew Nicol.
- 5.5 Birse Graveyard Extension. RC to inform Birse Estate and Aberdeenshire Council that BCT is not in a position to proceed with the purchase. RP to liaise with RC re fox and rabbits in original graveyard extension.
- 5.6 Soutar's Shop. Repairs to be undertaken to current woodworm/woodrot in due course.
- 5.7 Old School/Archive. The Trustees thanked Eileen Bailey for her input, and were pleased to note that the roof/gutter repairs were complete.
- 5.8 Other topics. Core Paths. A new route has been identified at Slewdrum avoiding the Old Military Road. It was decided to leave questions about the Tom's Cairn section to Finzean Community Council.

6. AOB

- 6.1 RP to contact Andrew Farquharson re the graffiti on the stones at Corsedardar.
- 6.2 BCT regrets that due to the Old School being rarely manned, it is unable to help with broadband provision for those on dial-up.
- 6.3 Fire Risk Assessments. Trustees were given reports for both Birse Community Hall and The Old School/Archive which they will read and comment upon. Action: All
In the meantime, Trustees approved electrical safety tests and fire extinguisher service in The Hall. The Trustees thanked Bill Bailey for his help and input. Action:
RP
- 6.4 Scottish Woodlands invoice . RP to speak to RC.
- 6.5 RP's order on David Duncan for wooden goods was approved. RP to action.
- 6.6 The Trustees enjoyed an interesting and informative Saturday afternoon at the Bucket Mill and on the Commonty. The Trustees would like to thank RC for his assistance.
Action: RP

The next meeting will be on 1st November 2010, followed by 6th December 2010
– both 7pm Old School.

Signed.....

Date.....

Birse Community Trust. The Old School. Finzean. Banchory. AB31 6NY
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