BIRSE COMMUNITY TRUST

Minutes of Board Meeting

30th July 2024

Trustees Present:	Simon Lindsey, Nancy Davidson, Robert Dinnie
Apologies:	Alison Bell, Toby Rider, Liz Bracegirdle, Rick Paul (Secretary to the Board)
In Attendance:	Toni Watt (Manager)

1. Introduction

1.1 SL standing in as chair for TR, welcomed the Trustees and team to the meeting and noted four apologies.

2. Minutes of Previous Board Meetings

2.1 The minutes of meetings of 25th June 2024 were agreed.

3. Matters Arising

3.1 Fire Safety: The smoke detector and emergency lighting checks were completed for July 2024.

4. Finance

4.1 Management accounts: JR produced the new financial table for Qtr 2 a follow up meeting is to be arranged to focus on finance. (See below)

4.2 Annual Accounts 2023 – Provided by JR and approved by the trustees.

5. Administration

5.1 AGM – Annual report approved by trustees with one addition, to be completed by 1st August - TW. Invitation to AGM, wording approved by trustees with one amendment, copied to RP. Trustees decided that a flyer is not required and the report will be online to save costs and environmentally to save paper.

5.2 MTB Insurance – Carried over to next meeting.

6. Projects

6.1 Bucket Mill TW & TR met on zoom and TR reported back to trustees previously. No further progress to report.

6.2 Souter's Shop ND reported that Listed Building Consent might be required by Aberdeenshire Council for the proposed work. Negotiations ongoing. ND and TW met with Malcolm, Jenny and Abby Nicol on 3rd July, to confirm the detail of the lease covering the land under and around the Souter's Shop.

7. Manager's Report

7.1 Finzean Paths. TW met with Guy Haslam on 1st July to discuss extensions to Finzean Community Path. To be carried over to a future meeting for discussion.

7.2 Inspiring Aberdeenshire. Trustees have been invited to send two representatives to the Inspiring Aberdeenshire Awards ceremony on 18th September at Meldrum House Hotel.

7.3 NHMA – TW / AB met with Abby and Malcolm Nicol and Stuart Young on 1st July. Final details still being checked.
7.4 Commonty Fishing Beat at Slewdrum Forest. Malcolm Nicol is passing ownership of the beat onto his daughters and needs to fix the boundaries for land registration. MN to arrange a site visit with BCT and BTCo.
7.5 TW met with Andrew Farquharson on 8th July to discuss lease renewal. Awaiting AF confirmation before proceeding with renewal.
7.6 TW reported that BCT have registered with The Scottish Council on Archives as part of their project to support the development and accessibility of community archives in Scotland. Possible training opportunities.
7.7 Doors open weekend 21st and 22nd September, timetable and trustee's attendance confirmed. TW/ ND and SL will lead tours Saturday and Sunday.
7.8 Next North Mills online meeting via zoom will be on 9th October at 10am.
7.9 TotalEnergies will be coming out to work on the Coffin Road at Balfour Forest on Wed 7th Aug from 9.00am-12.00pm.

8. A.O.B.

Aboyne Games, trustees planned timetable and logistics with RD.

9. Trustees and Meetings

9.1 Next Meeting to discuss finance and the AGM only 27th August at 7.15pm at the Old School.
9.2 SL to chair next board meeting

Signed..... Date…….....