12th August 2002

The Constitution of Birse Area Community Association

1. NAME

The name of the Association shall be the Birse Area Community Association (hereinafter called "the Association").

2. OBJECTS

The Objects of the Association shall be to represent the interests of the inhabitants of the Birse Area without distinction of political, religious or other beliefs, by associating the inhabitants in a common effort to improve the well-being of the said inhabitants.

3. MEMBERSHIP

The Membership of the Association shall be everyone of voting age living within the Birse Area, as determined by the Electoral Register from time to time and where the Birse Area is defined in the north and west by the boundaries of the civil parish of Birse and in the south and east by the catchment of the Burn of Birse and then by the burn west of Allancriech that flows into the Burn of Birse.

4. COMMITTEE

(a) The management of the Association shall be vested in an Executive Committee comprising of seven members. The Committee members shall be elected by and from the members of the Association at the Annual General meeting, when all Committee members shall retire from office but shall be eligible for re-election.
(b) The Committee shall have the power to co-opt not more than two additional members, who shall be members of the Association and shall hold office until the Annual General Meeting following their co-option.

5. OFFICE BEARERS

The Committee at its first meeting in each year after the Annual General Meeting, shall elect from its members one to be Chairman, one to be Secretary and one to be Treasurer and such other office bearers as it shall determine. These officials shall continue in office until their respective successors are elected. If the Chairman is absent from any meeting the Committee members present shall, before any business is transacted, elect one of their number to preside at the meeting.

6. RULES OF PROCEDURE AT ALL MEETINGS

(a) VOTING: Subject to the provisions of Clauses 10 & 11, all questions arising at any meeting shall be decided by a majority of those present and entitled to vote thereat. In the case of equality of votes, the Chairman shall have a second or casting vote.
(b) QUORUM: Four shall form a quorum at Committee meetings. Ten shall form a quorum at an Annual General Meeting or Extraordinary General Meeting.
(c) MINUTES: A record of all proceedings and resolutions shall be kept by the Association.

7. ANNUAL GENERAL MEETING

The Association shall hold a General Meeting in every calendar year as its Annual General Meeting at such time and place as the Committee may determine, provided that every Annual General Meeting except the first shall be held not more than fifteen months after the holding of the last preceding Annual General Meeting. All members of the Association shall be entitled to attend the Annual General Meeting for the purpose of receiving the Annual Report and Accounts, of electing Committee members and appointing an auditor. At least fourteen clear days notice of the Annual General Meeting and its agenda shall be given to all members of the Association.

8. FINANCES

All money raised by or on behalf of the Association shall be applied only to further the Objects of the Association and for no other purpose. The Treasurer shall keep proper accounts of the finances of the Association and operate such bank accounts in the name of the Association as shall be determined by the Committee. The accounts shall be audited at least once a year by the auditor appointed at the Annual General Meeting.

9. EXTRAORDINARY GENERAL MEETING

All General Meetings, other than the Annual General Meeting, shall be called Extraordinary General Meetings. An Extraordinary General Meeting shall be called either following the receipt by the Secretary of the Association of a requisition to that effect signed by twelve members of the Association or following a majority Committee decision to that effect. In the former case, the Meeting must be held within twenty one days of receipt by the Secretary of the requisition. In all cases, fourteen clear days notice of the Extraordinary General Meeting and its agenda shall be given to all members of the Association

10. ALTERATIONS TO THE CONSTITUTION

This Constitution shall only be altered by a resolution or resolutions passed by not less than a two-thirds majority of those present at a General Meeting of the Association and entitled to vote.

11. DISSOLUTION OF THE ASSOCIATION

The Association may be dissolved by a resolution passed by not less than a two-thirds majority of those present at a General Meeting of the Association and entitled to vote. Following a decision to dissolve the Association, the Committee shall have the power to decide how any assets remaining after the satisfaction of any proper debts and liabilities shall be disposed, providing that such assets are applied towards a charitable purpose for the benefit of the inhabitants of the Birse Area.